

KS5 CURRICULUM: Business (YEAR 13) BTEC L3: Extended Certificate

Overview In BTEC Business L3 Extended certificate you will learn about: Unit 1 (Exploring Business) and Unit 8 (Recruitment)

- International context
- International economic environment in which business operates
- External factors
- How firms recruitment
- Issues with recruitment and legal requirements

	Focus / Topic	Knowledge & Skills	Assessment
Autumn 1	Features of businesses What is recruitment? How do firms recruit	Presentation skills (through collating PP and presenting) Verbal communication skills will, be tested (with subject specific vocabulary) Research: features of business and how they recruit	Do now activities (link to prior learning) Plenaries (linked to learn input) Marking of CV and feedback Presentations Small group activities and debates Teacher led: discussions for formative assessment.
Autumn 2	Stakeholders and their influence Investigating recruitment methods of large businesses	Speaking and being assessed in a group setting. Self and group research: Detailed research of how Businesses recruit To be able to answer, and ask, difficult questions.	Do now activities (link to prior learning) Plenaries (linked to learn input) Learning Aim A and Aim B assignment submission (8) LAA (1) Assessment week: WC 111119: Students will undertake a Unit 3 exam paper (this group have one resit exam this year: Unit 3 finance)
Spring 1	Structure and organisation Taking part in the recruitment process Arranging recruitment processes and documentation	To analyse the structure and organisation of varying businesses Analysis of how businesses recruit Formation of robust recruitment (self) documentation	Do now activities (link to prior learning) Plenaries (linked to learn input)
Spring 2	Aims and objectives Undertaking interviews	To understand what tasks are required during an induction process. To ascertain differing responsibilities within an/ the organisation To be able to collate robust aims and objectives To take an active role in interviews and analyse others/ self-performance	Do now activities (link to prior learning) Plenaries (linked to learn input) Learning aim C assignment submission (8), B (1) Presentation to class Assessment week: WC 140320: Students will undertake a Unit 3 exam resit paper (to be sat in May 2020)
Summer 1	External environment Analysing a companies recruitment and selection procedures and methods	To be able to identify risk in external settings and contingencies for such risks To analyse benefits and drawbacks of recruitment and selection processes	Do now activities (link to prior learning) Plenaries (linked to learn input)
Summer 2	Internal environment Recommending how recruitment attributes could be improved	To answer pre-ordained questions to answer course criteria To be able to self-assess/ criticise To use analysis and recommend realistic steps for improvement regarding recruitment processes	Do now activities (link to prior learning) Plenaries (linked to learn input) Coursework (final) submission (8: LA: A,B,C,D,E, 1: A,B,C) Summative presentation to class