

**Commitment to Learning**  
**High Expectations**  
**All Can Succeed**  
**Confidence and courage**  
**Everyone valued equally**

## **HOMEWORK POLICY**

### **Principles**

We believe that homework

- is integral to learning and that the home - school partnership make our homework policy work through the active support of parents/carers.
- is integral to our students developing the skills and resilience to be independent self-reviewers.
- reinforces and complements learning in the classroom and beyond and promotes lifelong learning.
- provides teachers with information on which to base future planning and provides opportunity for assessment and feedback to students.

### **Homework helps young people to**

- work, think and learn independently
- be self motivated and well organised
- develop writing, research and organisation skills
- extend and consolidate work being done in class
- develop reading skills and enjoyment in reading
- ensure good study routines are established in readiness for examination courses, including training courses at work.

### **Setting and Assessing Homework**

The School:

- sets homework appropriate to the needs of each student
- ensures that it is set regularly in every subject in accordance with the School's homework timetable and that it reflects the nature of the subject, has clear objectives and is linked to the relevant Scheme of Learning
- ensures that it is marked in accordance with the School's Assessment, Recording and Reporting Policy and returned to students promptly, usually within a week, to show that it is valued
- ensures that the marking of homework informs students' literacy and numeracy development whenever possible
- provides a balanced and varied range of homework activities (e.g. revision, research, practical work, written work, reading) to sustain and extend the students' interest and make homework manageable for both students and teachers
- facilitates collaboration between Learning Support staff and subject teachers to ensure that homework is manageable for students with Special Educational Needs
- provides access to Show My Homework (SMHW) so that students and parents can check their homework
- ensure that homework is recorded by staff on SMHW and provide time in lessons for students' questions about their homework

- provide space in School for students to do their homework at the end of the school day and access to SMHW for students who have no internet access at home
- inform parents if homework becomes a concern due to poor quality or multiple incomplete homework activities.

Students:

- use SMHW to get details of homework set and dates for completion
- ensure their understanding of the homework set and ask for clarification, if necessary, before the deadline (e.g. by attending homework clubs)
- demonstrate a commitment to spending the allocated time completing homework tasks
- are independent in reviewing their learning and complete homework to the best of their ability
- meet homework deadlines and hand work in on time.

We ask parents/carers to:

- ensure that students check SMHW every evening
- use SMHW to check homework set for their child and the deadlines for its completion
- provide a suitable place at home for their child to work independently and effectively
- encourage their child by talking about the work done at home and take an interest in it to show that they value it
- praise their child for completing homework and meeting deadlines
- recognise that homework will become proportionally more demanding as students progress through the school, especially at KS4 when homework set will often be preparation for Controlled Assessment or Exams and KS5 when coursework may be set as homework
- contact the school if there is a problem about homework
- support the school if sanctions are necessary to get the homework done.

### **Amount and frequency of Homework**

- This varies according to the age of the students and the nature of the homework activity. We review annually how much homework students are being set but will broadly follow the guidelines below:

Key Stage	Year groups	Amount of homework set
3	7-8	45-90 minutes a day (approximately 20-30 minutes a subject)
3	9	1-2 hours a day (approximately 30-40 minutes a subject)
4	10-11	1.5-2.5 hours a day (approximately 1 hour a subject)
5	12-13	4-6 hours per subject per week

- The School's homework timetable (Years 7-11)<sup>1</sup> ensures that homework is distributed throughout the week and that time allocated to homework is consistent across subjects. It indicates the night on which students should complete their homework in each subject although homework may be set by the subject teacher a day or so beforehand, depending on when the nearest lesson occurs. (Form Tutors ensure that Tutor Groups copy their homework timetables into Student Planners.)
- In Years 12 and 13 the amount of homework set depends on students' individual programmes although we recommend that all students complete an additional four to six hours per subject per week of independent learning. Some of this time will be spent completing homework set by the subject teacher.
- Students are encouraged to complete homework at supervised after-school Faculty clubs. Teacher-help, including that of Learning Support staff, is available to assist all students including those who find homework particularly difficult to manage or complete.

### **Our expectations**

- All students are expected to meet homework deadlines. Teachers log any missing or poor homework via progresso and parents are notified in writing if homework is not completed on time or to the teacher's satisfaction. KS3 and KS4 letters are sent weekly.
- For students who persistently fail to complete homework or hand in homework to a poor standard, Chace consequences are followed. If the issue is in a particular subject, the Head of Department or Faculty will organise for the student to be placed in an after school detention. Continued failure to complete homework in a number of subjects leads to intervention and monitoring by the Head of Learning. In some cases it may be deemed appropriate for the student to attend homework club and for parents to come in for a meeting to discuss any issues that may be a barrier to their son/daughter meeting the school's homework expectations.
- Faculty certificates are awarded to those students who complete outstanding or consistently good homework and students' efforts to complete classwork and homework well are recognized in rewards assemblies.

### **Communication**

- Parents should contact the subject teacher in the first instance if there is a problem with homework.
- If the problem is not resolved, the parents should then contact the Head of Faculty.
- The Head of Learning is also involved if the problem is across most subjects or if the parents wish to let the school know of any relevant confidential information.
- If, on rare occasions, it is impossible for homework to be handed in on the day set, parents should contact the school. The homework should be completed by the new deadline so that the student does not fall behind.
- Students are expected to find out about any homework missed through absence and complete this on their return to school.
- Final coursework deadlines must always be met. If a student is absent from school arrangements should still be made to deliver the coursework to the subject teacher by the deadline set.

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<sup>1</sup> Appendix 1

### **Monitoring, Intervention, Evaluation and Review of this Policy**

- Heads of Faculty, Heads of Learning and SLT are actively involved in monitoring the quality and quantity of students' work in consultation with staff, for example through homework and Student Planner sampling, and through the Keeping Chace Under Review monitoring cycle.
- The implementation and effectiveness of this policy is evaluated and reviewed regularly by middle and senior managers and Governors of the Teaching and Learning Committee.
- This policy supports and should be read in conjunction with our Equality Policy.

## **Appendix 1**

### **Homework Timetable**

The homework timetable indicates the night on which students should complete their homework in each subject although homework may be set by the subject teacher a day or so beforehand, depending on when the nearest lesson occurs. Form Tutors ensure that Tutor Groups copy their homework timetables into Student Planners at the beginning of the year.

Year	Monday	Tuesday	Wednesday	Thursday	Friday
7	French/Spanish RE	Science Drama Music	Technology/ICT Geography	Maths English	History Art
8	Maths Drama Music	History Geography	French/Spanish English	Science Art	Technology/ICT RE
9	Science Art	Maths Technology/ICT	History English Music	Drama Geography	French/Spanish RE
10	Option A RE	Option C Science	Option B	Option D English	Maths
11	Maths	Option C RE	Option A English	Option B	Option D Science