Chace Community School

A Specialist Technology College

Churchbury Lane
Enfield Middlesex
EN1 3HQ

Telephone: 020 8363 7321
Facsimile: 020 8342 1241
Email: chace@chace.enfield.sch.uk
Website: www.chace.enfield.sch.uk

Headteacher: Daniel Bruton BA (Hons) NPQH

4th December 2018

Dear Parent/Carer,

The Art department have arranged to take a group of year 9 art students to the V&A Museum on **Tuesday 16th January 2018.** This is an exciting opportunity for students to study live works of art and to draw them from first hand observation.

We will be leaving school at approximately 9.00am and travel to the museum by coach returning at approximately 3pm. Students must wear full school uniform.

It is essential that all students bring a sketchpad and drawing materials. Students will need to bring a packed lunch which we will have in the galleries designated lunch room facility. If your son/daughter is entitled to a free school meal and requires a school packed lunch please can they inform the trip leader no later than two working days before the trip.

The cost of the trip will be £6.50. Under the terms of the 1988 Education Act, schools are only allowed to ask for voluntary payments towards extra-curricular activities. No student will be refused a place because they have not made this contribution, however, please contact the school in confidence if you are unable to meet the cost. If there are insufficient voluntary contributions then the visit cannot take place.

Please complete the on line consent form, which you will find on the school website http://www.chace.enfield.sch.uk/ccs/consent-form **(PARENTS/TRIPS/CONSENT FORM/SELECT THE CORRECT TRIP and COMPLETE THE FORM. SUBMIT)** Even if you have paid, your son/daughter cannot attend the trip without completing the consent form.

Please log on to www.parentpay.com to pay for this trip by **Monday 18th December 2017**. Cash and cheques will not be accepted. If you don't have your log in details, your son/daughter can get them from the finance office.

If you have any further queries please contact the Art department.

Yours sincerely,

Ms D Kouppas
Art Teacher

Quality Mark Professional Development Gold Award
Arts Council England
Eco-Schools
Technology Colleges
Sport England Sportsmark
Middlesex University training partner
Healthy Schools
4it today's pupils - tomorrow's innovators
Investors in People
NPQH Leadership Development School National College for School Leadership
Stimulating Physics Network Partner School
The Royal Society Associate Schools and Colleges

Code of Conduct for Students on Educational Visits

Each student should:

- Observe normal school rules
- Co-operate fully with leaders at all times
- Fulfil any tasks or duties set prior to and during the visit
- Participate fully in all activities and sessions during the visit
- Be punctual at all times
- Not leave group sessions or accommodation without permission
- Always return to the meeting point or accommodation at agreed times
- If granted indirectly supervised time, be in groups of not less than three young people
- Avoid behaviour which might inconvenience others
- Be considerate to others at all times
- Respect all requests and requirements made by staff and accompanying adults
- Behave at all times in a manner which reflects credit on self, to party and to the school.
- Abide by the laws, rules and regulations of the countries and places visited (where applicable).
- Comply with customs and duty-free regulations (where applicable).
- Not purchase or consume alcohol, tobacco products or purchase dangerous articles such as explosives and knives.
- If in doubt on any matter, consult with staff.
- Accept that a full written report of any misconduct will be forwarded to the Headteacher and to your parent(s).