

Commitment to Learning
High Expectations
All Can Succeed
Confidence and courage
Everyone valued equally



JOB DESCRIPTION

Post Title : **Teacher of Business Studies**
Status : **Permanent - Full Time**
Line Manager : **Assistant Headteacher**
Allowance : **Main Pay Scale**
Review Date : **September 2020**

At Chace Community School we share a strong **commitment to learning**. We have **high expectations** of all students. We aim to provide a high quality, challenging, broad and balanced education within a supportive pastoral system, in an inclusive, calm, purposeful and caring, learning environment. We work in partnership with parents, valuing their support to encourage students to make the most of their educational opportunities at Chace. We believe that **all can succeed** and improve on present best. We are always proud to celebrate our students' achievements. We are determined to enable our students to become responsible, independent, thoughtful adults who have the **confidence and courage** to enjoy the challenges of learning at Chace where **everyone is valued equally**, and to be successful in their future lives.

At Conditions of Service As a teacher you will have responsibility, in accordance with the School Teachers' Pay and Conditions Document, for the education and welfare of designated classes of students at Chace Community School. Your duties will be carried out with due regard for the requirements of the National Curriculum, Chace Community School's aims and the policies of the Governing Body.

General Responsibilities We share a commitment to learning and raising achievement for all and have high expectations of all our students. To this end all teachers will be expected to:

- teach students principally in your own subject across the age and ability range and in accordance with agreed schemes of learning and assessment for learning, recording and reporting procedures;
- share responsibility for ensuring the safety, well-being and discipline of all the students at the school;
- adhere to all school policies and procedures as laid out in the Staff Handbook, taking cognisance of all additions and amendments throughout the school year;
- participate in the development of appropriate materials and schemes of learning within your faculty and in co-operation with colleagues;
- carry out a share of supervisory duties (break duty and exam invigilation for example) in accordance with agreed rotas;
- participate in appropriate meetings with parents and colleagues relating to all aspects of your work as a teacher at Chace Community School;

- carry out the role and responsibilities of a tutor as required;
- carry out other duties as reasonably required by the Head.

ALL CHACE STAFF WILL:

- promote equality of opportunity and regard;
- follow Safeguarding guidelines and Child Protection policy/procedures;
- contribute to producing/delivering priorities in the School Improvement Plan;
- keep Chace and their own performance under review, contributing to monitoring, evaluation and review and participate in performance management/appraisal;
- promote positive attitudes and behaviour;
- contribute to the smooth day to day running of the school;
- be committed to achieving the school aims;
- be a lead learner;
- work to develop Chace as a successful inclusive learning community;
- respond promptly to concerns from parents, staff or students;
- promote the school in the community;
- work in partnership with all colleagues including the Governing Body;
- support Codes of Professional Ethics/Safe Practice in the Staff Handbook
- have regard for and act in accordance with Health and Safety policy/practice;
- celebrate success of students and staff;
- support school events including those organised by the PTA.

All schools in Enfield are committed to safeguarding and promoting the welfare of children and young people and anyone applying to work in our schools is expected to share this commitment. All appointments are subject to satisfactory pre-employment checks, including satisfactory enhanced criminal records with Barred List check through the Disclosure and Barring service

Aiming to be the best we can be