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CHACE COMMUNITY

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24 June 2026

MEMBERS

Position	Name	Date of Appointment	End of Term of Office
LA Governor	Mr Enes Keskine	18 March 2026	17 March 2030
Parent Governors (4)	Ms Kirstie Barrett	8 December 2022	7 December 2026
	Mr David Behling	4 December 2023	3 December 2027
	Mrs Andrea Willans	1 November 2024	31 October 2028
	Vacancy	1 November 2024`	31 October 2028
Staff Governor	*Mr Prince Twumasi*	18 December 2025	17 December 2029
Co-opted Governors (8)	Ms Anna Constantinou	08 September 2023	07 September 2027
	Mrs Tracey Jenkins (Chair)	1 January 2025	31 December 2029
	Ms Mandy Hurst	5 December 2022	4 December 2026
	Ms Karen Khwaja	*8 December 2022*	*7 December 2026*
	Ms Karen Woodhead	17 September 2025	16 September 2029
	Ms Melanie Nathan	17 September 2025	16 September 2029
	Mr Glenn Roden	24 June 2026	23 June 2030
	Vacancy x 1		
Headteacher	Ms Tanya Douglas	1 April 2021	-

Italics denotes absence.

Also Attending:

Natalie Slade (DHT)
Krysia Sosin (DHT)
Helen Manwaring (SBM)
Mandy Newell (Clerk)

MINUTES OF THE VIRUTAL MEETING- PART 1

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Karen Khwaja and Prince Twumasi.

RESOLVED to consent to these absences.

2. DECLARATION OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA

Governors were given the opportunity to declare any prejudicial interest they might have in respect of items on the agenda. No declarations were made.

3. **MEMBERSHIP (Leadership and Governance) (Inclusion)**

(a) Co-opted Governor

REPORTED that Glenn Roden was recommended to the Governing Body by the Chair. He was a Captain at the Salvation Army and had been located at their base across the road from the School since March His appointment would continue the long association the School had with the Salvation Army. Glenn had met the Chair and Headteacher and said he was looking forward to working with the School. The Headteacher endorsed his appointment and commented that it would further help the ethnic and diverse nature of the Governing Body. Introductions were made.

RESOLVED to the appointment of Glenn Roden as a Co-opted Governor.

(b) Parent Governor

NOTED the vacancy and that a Parent Governor election would be arranged in the Autumn term.

(c) DBS Checks

NOTED that the Governing Body must apply for a DBS certificate within 21 days of a Governor's appointment or election.

4. **MINUTES/MATTERS ARISING FROM THE MINUTES (Leadership and Governance)**

The minutes of the meeting held on 18th March were agreed as a correct record.

RESOLVED the minutes be signed on GovernorHub

ACTION: CHAIR

The following matters arising were considered

Governor Training (Minute No 11)

David Behling had not been able to get on the Audit training on 14th May and would look to rebook when the training became available again.

5. **REPORT OF THE HEADTACHER**

RECEIVED the report of the Headteacher, Ms Tanya Douglas, a copy of which is included in the Minute Book and available to view on GovernorHub.

REPORTED that the Headteacher guided Governors through her report and the following matters were highlighted.

(a) Governors were reminded that it was the vision of the School to provide young people with an education of excellence that would change their lives and inspire them to be the leaders of tomorrow. The Values of Belonging, Responsibility, Excellence were an integral part of the School;

(b) the Headteacher highlighted what a difficult term it had been for the whole school community and the need to recognise the immense sadness and grief that they experienced at the start of the summer term. Not only did they lose a former student, who sadly died in a kickboxing accident, but also unexpectedly lost a Year 8 student. There was nothing that could prepare anyone for the sheer grief that permeated a school during such tragedy. Despite this being a first for the school, they were able to provide leadership, support and compassion to the Students, staff, the bereaved families and entire community through it. The Headteacher stated that no one prepared you for the professionals meetings, things you will read, hear and have to write related to a child death, but what made the whole process that bit easier was the unwavering support of her Deputies and senior team. She thanked everyone for their support including the Governors and highlighted the support she had received from the Chair which was had been immeasurable and had helped her to cope in in some of the darkest moments she could remember. as a school leader. The tragedy certainly set back some of the wider plans for the term, but she was glad to say that the Students and staff were now back into routine and key students and staff were being supported as needed. She highlighted that they still had to go through the conclusion and review stage of the tragedy in November;

(c) a call from Ofsted had been expected after Easter but had still not come. Everyone agreed it would be tough if this came now, so close to the end of term;

(d) the exam season had gone well and the Headteacher said she had been so proud of how the Students had conducted themselves through their GCSE, BTEC and A level examinations and associated revision sessions. An invigilator that had been with the School for around 5 years had said last week that she could really see the difference in the Students and the improved culture of the School which had been wonderful to hear. Everyone remained hopeful and positive about Student outcomes and it was also always good to attend the art exhibitions or hear feedback on other controlled assessments that indicated that students had done well in these components. Coupled with the public exams, the KS3, Year 10 and 12 end of year examinations had been completed. These exams were so important and it was right that Students got their entitlement to sit a summative assessment across their subjects to support their ability to remember key knowledge they had learnt. Again, conduct in these exams had been brilliant and to see the resilience of the young people, even at Key Stage 3, was what the School's value of excellence was all about;

(e) priorities for the rest of the term and new things to look out for in September were:
- a successful transition day and parent event for the new Year 7 with a key focus on Year 7 for which their attendance in Year 6 was a concern. This had been cancelled this week due to the heatwave but would be rearranged next week. At present there were 124 offers out which was very positive as this year's Year 7 consisted of 108 Students;
- completing the timetable, including creative responses around staffing and additional time for option, subjects and life skills. Krisia Sosin was working hard on this;
- creating a robust 2026/27 Chace Improvement Plan that took into account national reform and the priorities around building foundational knowledge for Students, attendance and improving outcomes. The Headteacher explained that the plan would look different to previous years with the large areas of focus that needed to be driven forward. She added that Governors would need to hold the School accountable for this and the plan would be shared in September. Regular meetings were being held with the Middlesex Learning Trust around due diligence and Governors would be kept informed about progress from S1 to S2;
- continue working with the building team to plan for the school decant and orientation activities for September. The Headteacher explained that a great deal of hard work had been put in to ensure the move happened on time and she thanked the Governing Body for their hard work and support this year. She was confident that their scrutiny and support would continue as the School moved into a new phase in the new building;

(f) the Single Central Register had been checked on 11 May 26 by the Safeguarding Governor, Tracey Jenkins. The named SEND Governor was Kirstie Barrett and the up to date SEND statement was available to view on the website. The named Pupil Premium Governor was Tracey Jenkins and the PP strategy was up to date and available to view on the website;

(g) the curriculum update on pages 8-9 was noted. Krysia Sosin stated that everyone was working hard and reflecting on the past year. The excellent work in place around CPD would continue;

(h) a new AHT for Teaching and Learning would be joining in September and it was hoped this appointment would help the School do things even better than they were already. He had dynamic ideas and he would be officially welcomed to the School at the new staff induction day on Monday 29th June;

(i) Governors reviewed the data on pages 10/11 and 12 of the report. This was now historic and had been discussed at length by the Curriculum Committee. **In response to a Governor's question,** she was informed that in the past during the exam season they had been required to make a considerable number of calls to chase up Students who had not arrived for their exams but this year they had not needed to make nearly so many. The Students' attitude was different this year. The Headteacher added that they had also identified some particularly vulnerable Students and paid for taxis for them to ensure they were on time for morning exams. Governors recognised how vital it was for their future that they received this help and the Headteacher determined this had been a good decision and a wise investment. There had been one pastoral safeguarding issue but overall there had been excellent attendance and attitude. Governors were informed about one invigilator who had an accident on the way to work. She had been helped by a Year 10 Student who had assisted her when she fell and raised the alarm. She had been so grateful and this was another example the belonging an caring for others culture within the School community;

(j) the detailed information on pages 13-14 around attendance and behaviour was noted. Natalie Slade explained that whilst behaviour had improved greatly there were still concerns around attendance. She was just entering her fourth year at the School and when she joined behaviour had been a priority. She was pleased that this had improved so much. It was recognised concerns remained around attendance although it was pleasing that persistent absence had reduced and was now around the national average for key groups but attendance was not where they wanted it to be. An attendance strategy was now in place but consideration was also being given to having a belonging strategy and there was a need to think about how this might look. The Government's expectations were to see an annual 2% improvement in attendance and this was not yet the case at the School. Work was also ongoing around lessons missed. Natalie Slade said work around attendance was complex but also humbling. They would continue to do all they could to improve attendance but the Summer term tragedy and the heatwave had affected this term's figures badly. The Headteacher commented that she very much hoped that if Ofsted did come that the Inspectors would take into account the difficulties the School had faced recently and understand the reasons for the attendance figures, ie the context of these had to be taken into account;

(k) the Headteacher reminded Governors that scripting would be in place for the move to the new build in order for everyone to understand the conduct expected around the building. Work would be completed on this during the summer holidays;

(l) 11 Students were at Alternative Provision (AP) as they were unable to cope in the mainstream environment. The Headteacher explained that some were in AP for around six weeks but AP would be reduced moving forward as it was costly and there was a need to look at the Behaviour Policy to find other ways of managing provision for these Students;

(m) the introduction of the Yondr Pouches for mobile phones had been transformational. The initiative was led by Natalie Slade and a Yondr Pouch event had been held last week at the School which had gone very well. The use of the pouches would continue;

(n) **a Governor commented on the impact of the behaviour measures that had been put in place and recognised how these would continue to pay off in the future. He pointed out the importance of children having a sense of belonging and the value of having good communication between the different year groups. He explained some of the work had conducted around this and the impact that could be seen years later.** Governors discussed this at length and considered how the new House System could help year groups to interact moving forward. The Headteacher thanked the Governor for his inciteful comments and said there would be discussion around peer mentoring and plans moving forward next year. The Chair commented that it was excellent to have new ideas and praised the enthusiasm of Governors in their desire to help the School. Natalie Slade gave further details about the new House System and informed Governors that an advert had been placed for a Coordinator to manage this. The role would commence in September and it was hoped to appoint someone in the next week to ten days;

(o) **a Governor asked for clarification about some of the attendance figures which seemed to be wrong.** This was reviewed in depth and the Headteacher explained that the figures were generated by Arbor. She agreed to look into why the data provided was clearly inaccurate. Following further discussion, it was clarified that Year 11 and 13 attendance data was not counted by the DfE after May half term. Natalie Slade explained her focus would be on Year 11's Band 3 and then Years 8 and 9. Attendance data was reviewed daily and reported on weekly.

RESOLVED that the attendance figures produced by Arbor be reviewed.

ACTION: HEADTEACHER

(p) **a Governor wondered about ways in which parents could have an improved sense of belonging to the School as well as the Students and wondered if there was an active PTA in place.** She gave examples of events that took place for parents at her school. The Headteacher explained the long history around the PTA

at the School which had been documented in previous minutes. She added that there was a limit to how much teachers could deliver in terms of helping to run events. There was not active PTA at present. The Headteacher stated that the new School Improvement Plan would have a focus on belonging and parents were an important part of this. They would be reached out to next year and the new building should help with their engagement as it was expected parents would be keen to visit. The Headteacher thanked Parent Governors for their engagement and wondered whether a small working party could be set up to discuss how to improve other parents' engagement with the School. An Open Evening was to be held in September for parents to come and see the new building and it was considered this could be an excellent opportunity to recruit parents.

RESOLVED that the Headteacher speak to Andrea Willans before the end of term.

ACTION : HEADTEACHER

(q) Governors reviewed the area in the report about equalities and noted that the equalities objectives were available to view on the website. **In response to Governor's questions,** the Headteacher explained that sexual orientation and racist abuse were the main concerns but were reducing. Diversity was celebrated at the School. A Pride Carnival was planned for tomorrow but had been rearranged due to the heatwave and would take place next week. This had been set up as result of the Student Voice of a Year 9 boy. Culture Day was due to take place at the end of term and Talk Consent was in place to work on Students understanding around manging equality at the School and respect for differences and other cultures. **Following a Governor's question,** it was clarified that the life skills curriculum was responsive and proactive and any national issues that arose were discussed. The School bought in to "The Day" publication which encouraged open discussions and the School celebrated ethnic groups, for example Windrush Day. Assemblies addressed various themes and had included discussions about Travellers and Refugees. Governors were assured that they would be kept informed about any sign of hatred between particular groups in school;

(r) information on Personal Development (pages 20-24) was noted. Governors were reminded that Challenge Partners had awarded the School and area of excellence for this. An enrichment day on 8th July was taking place and would see Students visiting the Olympic Park. There would be STEM focus for some Students;

(s) details around leadership and governance (pages 27-28) were noted with a focus on finance and the new build . The SBM informed Governors that the new Star was now in place on Baker Street and looked fantastic. Governors who had seen it agreed. The SBM explained it had been difficult to get this agreed as it had needed extra planning permission but the work involved had been worth it in the end. The SBM had also been working hard on the new IT System in respect of planning for results day. **A Governor asked where the children would enter the new building from** and was informed it would be from Churchbury Lane as Baker Street was considered too dangerous for drop offs. Consideration was being given to using

the Tenniswood Road entrance too which would be the visitors entrance from September;

(t) staffing was noted as follows

New appointments for Summer 2026

Exams Officer
Finance Assistant
Behaviour Support x 2

Staff who had resigned/contract ended for August /Summer 2026

ECT Science
Subject Leader of Technology
Behaviour Support
Teacher of Geography
Subject Leader of Computing

Vacancies

Teacher of Computing

The Chair drew attention to the retirement of Barbara Terziyski- AHT and gave appreciation on behalf of all Governors for her years of dedication to the School. She would be sorely missed by everyone. **A Governor commented what a difference Barbara had made to her daughter's learning and it was clear that she was a wonderful teacher.**

(u) Pastoral information since the last GB meeting.(Safeguarding) (Inclusion)

(i) Safeguarding update:
- 1 school complaint - resolved;
- 10 reported racial Incidents;

(ii) Behaviour Incidents **(Attendance & Behaviour)(Inclusion)**
- 0 Exclusions/ 28 suspensions

6. **CURRICULUM COMMITTEE (Curriculum & Teaching)(Inclusion)**

RECEIVED the minutes of the Curriculum Committee held on 6 May 2026, a copy of which is included in the Minute Book and available to view on GovernorHub

NOTED the contents.

RESOLVED to ratify the

- Behaviour and Anti-bullying Policy.

7. **RESOURCES COMMITTEE**

RECEIVED the minutes of the meeting held on 13 May 2026, a copy of which is included in the Minute Book and available to view on GovernorHub

NOTED the contents.

RESOLVED to ratify

- the agreed budget for 2026-27 and the 3 year budget plan;
- Service Level Agreements (SLAs);
- Complaints Policy (LA).

8. STAKEHOLDER ENGAGEMENT (Personal Development & Wellbeing) (Inclusion)

REPORTED that due to the events that took place after Easter the sending out of the surveys had been delayed. The staff survey results were currently being reviewed and an analysis of these would be shared with Governors in due course. Parent and Student surveys had been sent out recently.

RESOLVED that the results of the surveys be emailed to all Governors.

ACTION: HEADTEACHER

9 **POLICIES**

RECEIVED the following policies, a copies of which are included in the Minute Book and available to view on GovernorHub

- Home Learning Policy;
- ICT Acceptable Use Policy;
- Online Safety Policy

RESOLVED to ratify the above policies.

10. GOVERNOR LEARNING AND DEVELOPMENT OPPORTUNITIES (Inclusion) (Personal Development) (Leadership & Governance)

REPORTED that consideration needed to be given to aligning Governor roles with the key Ofsted priorities. The Chair and Headteacher said they would like Governors to conduct at least one termly visit. A form would be produced for them to complete and the Governors signing in book was being reintroduced. This would help to show that Governors were a active part of the School and fully engaged. The Headteacher said they always welcome to attend key events and invites were sent out. **A Governor asked if invites could be sent**

out earlier in some cases in order for them to be able to attend Learning Walks, Deep Dives etc. Governors were also invited to attend exam reviews in the Autumn term. This helped to hold the Middle Leaders to account . Discussion was held around the best way for Governors to book into School.

RESOLVED that a one page expectation of what Governor visits should entail be produced and sent to Governors.

ACTION: HEADTEACHER

The dates for the Discipline committee were reviewed and the importance of using this time effectively was highlighted. The dates needed to be timely and Natalie Slade said she had been discussing this with the Middle Leaders today.

The Chair thanked everyone for their hard work this year and congratulated the SBM on such a successful first year in post. The SLT's dedication to the School was recognised and the Chair considered that the Governing Body was now a solid and strong one to help take the School forward as it moved into its new building. Other Governors offered their thanks to each other, the Headteacher and staff.

NOTED that Governor training could be booked via the School based booker, Helen Manwaring.

https://traded.enfield.gov.uk/professionallearning.

11. **DATES OF FUTURE MEETINGS**

RESOLVED to agree the dates for the 2026/27 meetings as listed below.

DATE	MEETING	TIME
AUTUMN TERM		
16 September 2026	Full Governing Body	6pm
30 September 2026	Curriculum Committee	6pm
7 October 2026	Discipline Committee	6pm

14 October 2026	Resources Committee	6pm
11 November 2026	Governors Planning Group	6pm
2 December 2026	Full Governing Body	6pm
SPRING TERM		
27 January 2027	Curriculum Committee	6pm
3 February 2027	Resources Committee	6pm
24 February 2027	Discipline Committee	6pm
3 March 2027	Governors Planning Group	6pm
17 March 2027	Full Governing Body	6pm
SUMMER TERM		
5 May 2027	Curriculum Committee	6pm
12 May 2027	Resources Committee	6pm
19 May 2027	Governors Planning Group	6pm
9 June 2027	Discipline Committee	6pm
23 June 2027	Full Governing Body	6pm