


<p><b>GOVERNING BODY OF CHACE COMMUNITY SCHOOL</b> Churchbury Lane, Enfield, EN1 3HQ Telephone: 020 8363 7321</p> <p style="text-align: center;"><b>GOVERNING BODY</b></p> <p style="text-align: center;"><b>MINUTES OF THE MEETING HELD ON 29 JUNE 2022</b></p>	
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Members

<b>Position</b>	<b>Name</b>	<b>Date of Appointment</b>	<b>End of Term of Office</b>
LA Governor	Mr Chris Hyland (Vice-Chair)	24 March 2021	23 March 2025
Parent Governors (4)	Ms Helen Green *	01 December 2020	30 November 2024
	Mr Marlon James-Edwards *	30 January 2022	29 January 2026
	Vacancy x 2		
Staff Governor	Ms Melanie Nathan	30 June 2021	29 June 2025
Co-opted Governors (8)	Mrs Anna Constantinou *	08 September 2019	07 September 2023
	Ms Sharen Furlong	08 February 2021	07 February 2025
	Mrs Tracey Jenkins (Chair)	2 January 2021	1 January 2025
	Ms Mandy Hurst	5 December 2018	4 December 2022
	Mrs Hilary Ballantine	4 December 2019	3 December 2023
	Mr Jamie Smyth	27 January 2022	26 January 2026
	Ms Vikki Morgan	23 March 2022	22 March 2026
	Vacancy x 1		
Headteacher	Ms Tanya Douglas	1 April 2021	-

\*Denotes absence

Also Attended:

Pritam Vekaria (DHT)  
Simone Fernandez (SBM)  
Mandy Newell (Clerk)

## MINUTES – PART 1

### 1. **APOLOGIES FOR ABSENCE**

Apologies for absence from this meeting were received from Anna Constantinou and Alex Christodoulou.

**NOTED** the absence of Helen Green and Marlon James-Edwards.

**RESOLVED** to consent to the absence of Anna Constantinou and Alex Christodoulou but not to the absence of Helen Green and Marlon James-Edwards.

### 2. **DECLARATION OF INTEREST, PECUNIARY OR OTHERWISE IN RESPECT OF ITEMS ON THE AGENDA**

Governors were given the opportunity to declare any prejudicial interest they might have in respect of items on the agenda. No declarations were made.

### 3. **MEMBERSHIP AND CONSTITUTION**

#### (a) Parent Governors

**RESOLVED** that a Parent Governor election be held in the Autumn Term.

**ACTION: HEADTEACHER**

#### (b) Co-opted Governor

**NOTED**

- (i) the vacancy;
- (ii) that Hilary Ballantine was resigning from the Governing Body and this would be her last meeting.

**RESOLVED** that

- (A) an advert to fill the Co-opted Governor vacancies be placed in September;
- (B) Governor support services would also try and assist in finding someone;
- (C) Governors consider whether they might know any suitable candidates.

**ACTION: CHAIR/GSS/HEADTEACHER/GOVERNORS**

### 4. **MINUTES AND MATTERS ARISING**

The Minutes of the meeting held on 23 March 2022 were confirmed as a correct record

**RESOLVED** these should be marked as signed on Governor Hub by the Chair.

**ACTION:CHAIR**

## 5. **REPORT OF THE HEADTEACHER**

**RECEIVED** the written report of the Headteacher, Ms Tanya Douglas, a copy of which is included in the Minute Book. The following matters arose from discussion of the report and in response to Governors' questions:

### **REPORTED**

#### (a) Ofsted

The Headteacher was delighted that the School had such successful Spring and Summer terms and was extremely proud about the Ofsted outcome. Not only was the School officially a Good school, but it was good in all areas. The Headteacher expressed again her deep thanks to the staff, students and Governing Body of the school. She said it was a tough job leading a complex school like Chace, but they all helped to make it a lot easier. Governors in turn congratulated the Headteacher and her staff again on such an excellent result.

#### (b) Exams

The Spring and Summer terms had been busy, preparing the students for exam excellence. Staff had worked so hard in lessons alongside weekend and holiday revision. This year had seen an unprecedented number of students experiencing anxiety and stress, but staff had just about got the majority over the finish line and the young people overall had been buoyant and positive. A newly formed examination team were in place who had done well to organise the exams and get everyone through a very warm exam season, including their inspection. This had gone well with a couple of recommendations being highlighted but the Headteacher was pleased to say there were no issues with the integrity of the way in which the exams were run.

#### (c) Roll Numbers

- (i) Focus for the rest of the term was on Year 6-7 transition. Currently there were 152 Year 7's for September. The priority now was to plan a smooth transition into the School through Primary School visits over the next few weeks and the induction sessions planned. On Monday there would be a Welcome to Chace Parents' Evening from 5.30-7pm

and on 7 July the induction morning for Year 7's would be held. The Headteacher said she was also keen to use the School's membership in the Enfield Town Schools Partnership to broker closer work with Primary schools next year. Governors discussed the fact that many people had moved out of the Borough recently but 8 offers of places at the School had been made recently and the Headteacher was pleased that those coming in had listed Chace as their first or second choice in most cases. An induction day for new staff was due to be held on Monday 4 July;

- (ii) Hilary Ballantine asked about the future advertising strategy around the fact they were now a "Good School". The Headteacher explained that this had been highlighted in the newsletter and a banner had been erected. Governors considered that the banners should perhaps be larger and more obvious and that there could be more of them. The fact the School was now Good would help with staff recruitment which was ongoing.

**RESOLVED** that the Headteacher arrange for larger banners to be produced highlighting the fact Chace Community was a "Good School in all areas".

**ACTION: HEADTEACHER**

(d) Staffing

- (i) Governors reviewed the staffing information contained within the report in detail and the changing roles of some of these staff. Mel Nathan was congratulated on her new role as second in charge for the Sixth Form. The Headteacher emphasised how much she wanted to celebrate the success of the School with the staff and informed Governors they were welcome to join the formal celebrations on 15 July at the Cricketers. Some key staff were leaving and she also wanted to give them a good end of term celebration.
- (ii) Hilary Ballantine was concerned about the number of MFL staff that were leaving but was assured by the Headteacher that this was nothing to be concerned about as they had been overstaffed in this area. Mandy Hurst asked about the reasons for people leaving and was told that it was mainly due to staff moving onto other jobs or promotions or because of retirement. Chris Hyland asked about exit interviews and questionnaires and the Headteacher explained these did happen and they were reviewing them. Chris Hyland informed the meeting that he reviewed these in the other School where he was a Governor and the Headteacher said she would be happy for him to do the same at Chace.

- (iii) the Chair commented that some names stood out amongst the leavers as being long term and committed staff members and she considered that Governors might wish to write to these staff.

**RESOLVED** that the Chair and Headteacher discuss (iii) outside of this meeting.

**ACTION: CHAIR/HEADTEACHER**

- (iv) Governors discussed their concern around the capacity to deliver geography due to the lack of teaching staff in this area. An ECT was in place to teach this and Governors were assured that the positions would be filled as soon as possible but a lack of teachers was a national issue at present.
- (v) An Attendance Clerk had now been appointed as had an HR Manager. Agency staff would be employed in the Autumn term until other vacancies could be filled. Advertisements would be put out in the Autumn term and the Headteacher believed many would be filled quickly;
- (vi) Chris Hyland stressed the importance of staff morale and wanted staff to know that Governors recognised how important this was. The Chair agreed. It was recognised that a lot of teaching staff were leaving schools in general. The Headteacher had attended a Headteachers Conference recently and said how invigorated she was to be working in such a happy school. She was striving to continue to make the School better and in turn jobs within it would be improved. She had given a lot of thought to wellbeing for next year and asked Governors for any ideas they might have around this area that could be incorporated into the SLT improvement Plan.
- (vii) The Chair considered that staffing information had not been a surprise to her and she was aware of the reasons why some staff were leaving. She pointed out that at the Member Governor Forum held last night Peter Nathan, Director of Education, had congratulated the School on the Ofsted result and stated what an excellent Headteacher Tanya was. This would encourage teachers to want to join the School in the future;
- (viii) Hilary Ballantine considered that it would be helpful for Governors if the list of leavers included reasons why. The Headteacher said she could provide this in future. Mel Nathan said that many staff had wanted to get the School to Good before they resigned and moved on with their careers;

(ix) The Chair pointed out how hard it had been for the Headteacher and SBM to cover the HR role and thanked them for all they had done. She was delighted that an HR Manager was now in place and that the Headteacher also had a PA.

(e) Teaching and Learning

The Headteacher stated that Ofsted were happy that DIMGIC was in place for Teaching and Learning. The whole school PD this term had focused on providing an excellent curriculum for SEND and EAL students as well as providing challenge and support for all. This was the topic of the most recent twilight and faculties had used development time to continue to work on their medium term plans, paying particular attention to differentiation. The work supporting teachers entering the teaching profession had continued to be strong. Seven trainees completed their second placement with the School this term. The reports and feedback from the School's university partners had been positive. The three Early Career teachers (ECTs) had been spending one lesson a week with their nominated mentor on a programme designed by Ambition Institute. This was funded directly by the government. They were on track to successfully pass their first assessment, which was still overseen by the London Borough of Enfield.

(f) Attendance

**NOTED** the attendance data within the report. The DHT highlighted the fact that attendance had increased since last term and had been above the national average during Covid but they were still keen to improve it further. The Pastoral team alongside the daily tracking that was undertaken by the Attendance team was working hard and the attendance had improved over time. The Pastoral team was meeting with key students in year 9 and 10 to ensure those with lowest attendance were clear on next steps if the interventions were not successful. The team were prioritising support and home visits, tutor calls home and meetings with the Educational Welfare Officer (EWO) for pupil premium (PP) students where there was a trend of persistent absence. A new attendance tracking system would be in place from September.

(g) Behaviour

Overall exclusions for the year would be less than last year. The School was an inclusive one but wanted to be clear around academic behaviour. Those students hitting behaviour triggers would be supported to help them return to acceptable learning behaviours. The DHT explained that an ARP for 12 students would be in place from September and he would report back to Governors in the Autumn term how this was working. In response to a query from Hilary Ballantine he confirmed that the ARP was for Chace children. Following a question from Mandy Hurst it was explained there would be a

teach ready room in place. Live teaching would be given and the Deputy SENCO and HLTAs would deliver the curriculum. Students would spend a minimum of a week here and testing would be in place. Students would not exit before they were ready and had suitable learning behaviours to be in mainstream. Following discussion the Headteacher said she would welcome Mandy Hurst's advice and expertise on this. Mandy highlighted interventions that she had conducted when working at Winchmore School. She considered a Turnaround model, like the one used at the PRU, would be very beneficial. In response to a query from Chris Hyland it was confirmed that the existing range of policies and measures in place around serious concerns would remain.

**RESOLVED** that Mandy Hurst liaise with the DHT

**ACTION: MANDY HURST/DHT**

(h) Equalities

**NOTED** the information in table 2.7. The SLT had discussed areas around equality and how to spot trends around racism and sexism. Work on this would be conducted with year groups.

(i) Post 16

The Sixth Form team were very proud of the resilience and focus of the Year 13 students during this period of external exams. Following Year 12 data analysis, time was spent in Year Development Time with the Year 12 tutors to target specific under-performing students for personalised interventions and support which remained tiered. The School were advertising for a new post of Study Support Officer. Their role would be to lead supervised study sessions for all students, and targeted support and interventions for identified students. They would also contribute to Enrichment Mondays. From September, there was a requirement for all post 16 students to receive an additional 40 hours of tuition a week, which needed to cover the following areas - prioritise maths in the use of additional hours where there was an identified student need and to use additional hours to support areas such as mental health, wellbeing or study skills where these were a barrier for students effectively accessing teaching and learning. As well as supervised study, new year 12 students would also participate in after school workshops on Mondays. Student shout outs continued to be popular and well-received by students and parents. The Rewards Assembly at Easter was a very positive celebration of student's progress and achievements. The new ladder of escalation had been used in a few cases where students had continued to not meet expectations. From September, supervised study could be used more effectively as a form of support and intervention. There continued to be a focus on attendance and punctuality, as well as tightening the monitoring of Y12 students AM attendance. Attendance continued to remain

a focus, with tutors monitoring on a fortnightly basis and bespoke interventions being put into place where necessary. The Head Student team planned and delivered a thoughtful assembly on democracy. They were taking an active part in the induction of new Year 11 students on 4 July, including delivering a workshop on a carousel. The outgoing sixth form committee took an active role in the promotion and organisation of the Year 13 prom.

(j) Careers

Amanda Roper led on this as well as Post 16 and Careers Lead and had explained in her report that the careers programme was relaunched this year, with the careers flightpath clearly showing the CEIAG offer from Year 7 to Year 13. A focus this year had been on Gatsby 4, linking curriculum with the careers. Every medium term plan should have a careers link, and the Careers & Skills Development Leads had begun work with the faculties to consider ways to bring CEIAG into the curriculum. This had included every Development Lead organising an employer encounter, including local business people, BBC correspondents and a journalist just returned from Ukraine. They had also trialled ways to integrate Skills Builder into the curriculum. An impartial Careers Advisor worked with the School every Tuesday, ensuring that the School met Gatsby 8, an area that had not been met in the past. She has so far had 1-1 consultations with the vast majority of Pupil Premium students in Y11 and 12, as well as students nominated by teaching staff as they might be in danger of being NEET (not in education, employment or training). She had also undertaken small groups with Level 2 Y12 students, the remaining Y11 students and Year 9 students. There was a very successful trip to London Metropolitan University in the Spring term, where selected Year 10 PP students experienced workshops with insights into university life. A trip was planned for Y12 in July. The April careers week was successful. There was also a planned Big Bang STEAM careers fair on 13 July, with follow up workshops in connection with local primary schools on 14 July. Years 8, 9, 10 and 12 would visit the fair. CEIAG was a regular feature in the parent's bulletin to raise awareness of CEIAG and signpost parents and students to opportunities and resources. Year 12 were undertaking work experience for the first time since the pandemic. Vikki Morgan commented how helpful Amanda Roper had been to her daughter.

(k) Curriculum

A few changes had been made to the curriculum and a full overview would be taking place. Ofsted had been very happy with the curriculum offer. Mandy Hurst expressed concern over the geography offer. The Headteacher recognised that due to staffing issues they could not offer it at Year 12 from September. It had not historically been a very popular subject at A level and classes had been small but Governors were assured it would be reinstated, hopefully next academic year, once suitable staffing was in place and should



student numbers allow for a viable offer. Year 13's studying geography would be helped via other partnership schools. The Headteacher explained that she knew of another Headteacher doing Zoom tutorials and she was considering pairing up with her and also having a mentor in place.

(l) Pupil Premium (PP)/Data Headlines

Pupil premium achievement continued to be closely monitored. Governors noted the most recent data in section 4.3 of the report. The PP review was scheduled to be completed in September when the data from the summer exam series could be used to quantify the effectiveness of several key interventions. After each data drop staff continued to use data to inform the interventions with specific focus on improving the outcomes of PP students especially those who were boys and/or highly able. In response to Governor's queries, it was confirmed that the School would still receive funding next year. Hilary Ballantine pointed out she had been unable to access the data links in the report. Other Governors had the same issue. It was noted that data had been discussed at the Teaching and Learning Committee. Progress 8 was just below 0 and there would be a focus next year to push this up and achieve outcomes with positive progress. Hilary Ballantine pointed out that the Progress 8 score was good when taking the difficulties of recent times into account. Governors agreed.

**RESOLVED** that Phil Jones ensure that access to data be given to all Governors

**ACTION: HEADTEACHER**

(m) School Improvement Plan (SIP)

Governors' attention was drawn to the areas in blue. The Headteacher explained that the SIP would be lighter next year as Ofsted were happy with many areas that had been included within it and so it would now be possible to do less things better next year.

(n) SEND

TAs had been utilised to help SEND students during the exam period. The DHT explained that there would be 10 Year 7's coming to the School with an Educational Health Care Plan (EHCP) but some of these would be going into the ARP. In effect some of these were West Lea Students who would be going back onto the Chace roll. It would be vital to ensure there were enough staff who could manage the level of complex needs and excellent CPD would be on offer. In response to a query from Hilary Ballantine it was confirmed that the School received top up funding and were highly funded for the ARP. The DHT explained that they would receive £185,000 a year for the ARP. Governors considered the massive SEND needs in the Borough and discussed the funding for SEND in depth. They also reviewed the data on alternative provision and discussed the budget for this.

(o) ICT/MIS Update

The School phone system upgrade was booked for the first week of Summer holidays. There was continued support to the 6th Form work placement student/volunteer and the WIFI infrastructure throughout the school was being replaced during the summer break. The host server storage for school data was also being replaced during the summer break. The School successfully transitioned from Progresso (Cloud School) to Arbor in April 2022. Key functionality such as attendance and behaviour had been working from the first day. These functions would be reviewed at the end of term. Next week the first data drop would be completed and staff could begin exploring other functions such as seating plans. The aim was to make Arbor a one stop shop for all the data needs, reducing reliance on other systems such as Google docs.

(p) Finances

The SBM informed Governors that the School ended the 2021/22 financial year with a revenue surplus of £242,702 and a capital surplus of £82,797. Significant savings were made during the year which reduced the original projected deficit of £468k to the surplus that the School ended with. However, further savings must be made to ensure that the School had a continued balanced budget within 5 years. Louise McNamara at the LA had written to all schools informing them they would be receiving supplementary monies of £188,000 which was excellent news. They would need to factor into the budget 2% for pay rises. The intake roll numbers for 2022/23 were planned on 140 but currently there were 153 who had accepted places so the budget had been amended accordingly but for this one cohort only. The remaining new cohorts for the following years remained at 140 to give the worst case scenario. When the budget was originally set up in April it was predicted to finish the 2022/23 year with a surplus of £314k. Following approval at Resources in May of the 3 year working budget return the School had further increased that surplus to £419K. Governors were delighted with these figures and the SBM assured them that as always they would continue to be prudent and mindful and make further savings wherever possible. Chris Hyland congratulated all of the team involved in managing the budget so well.

(q) Community Links

(i) The DHT explained that these were now being rebuilt following Covid-19. The PTA were trying to help and this would be easier once a full time Chair was found. The Chair of Governors said she might know someone who could be interested and who had child starting in Year 7.

**RESOLVED** that the Chair make enquiries about finding a Chair for the PTA

**ACTION:CHAIR**

- (ii) The Chair informed Governors that the DHT and Alex Christodoulou were on social media following their attendance at the community patrol in Enfield Town. The DHT explained that the School wanted to support the community in a positive way.
- (iii) An Excellence evening was due to take place on 14 July at 7pm. The Headteachers explained there would be a Headteacher's prize and a Governors' prize. She would provide some candidates to Governors and ask them to vote for a winner. She considered it would be an excellent evening and include entertainment, food and drink. Governors were invited to attend.

(r) Pupil Pastoral Information

Since the Spring term there had been:

- (i) 3 complaints – two from neighbours about behaviour in the area/on buses/at bus stop and one official written complaint – also made to the LA;
- (ii) 5 Looked After Children;
- (iii) 7 child protection (Safeguarding) referrals to social care;
- (iv) 0 allegations against staff reported to the Lead Officer for Child Protection;
- (v) 8 children subject to a Child Protection Plan;
- (vi) 7 children subject to a Child in Need Plan;
- (vii) 17 reported racial incidents;
- (viii) 0 reported serious bullying incidents – 6 incidents of potential bullying.
- (vii) 0 significant safeguarding issue, whether to do with sexual behaviours, radicalisation or any other form of threat or risk to young people; E Safety Incidents
- (ix) Fixed term exclusions (5 days or fewer) - 22 – fixed term exclusions (more than five days) – 4. Permanent exclusions 1.

**NOTED** that Governors thanked the Headteacher and her team for an excellent and comprehensive report and for all the work they had done this year.

**ACCOUNTABILITY AND COMPLIANCE**

**6. TEACHING & LEARNING**

(a) Meetings

**RECEIVED** the Minutes of the meeting of the Teaching & Learning Committee held on 11 May 2022 a copy of which is included in the Minute Book. The following matters arose from discussion of these Minutes:

**REPORTED** that

- (i) Hilary Ballantine said it had been a good meeting. They had discussed the improving picture in Year 11 and the fact there were concerns around PP boys but this was a national picture. Strategies to help Turkish children had been discussed and the small incremental gains in Year 13 had been noted. The Committee had discussed sixth form numbers for next year and considered the whole school review on marking feedback. Hilary Ballantine had been impressed with the quality of the books she had seen when visiting the School.
- (ii) Chris Hyland asked about the planned changes to the School day that had been discussed at the meeting and the questions that a few members of staff had about this. The Headteacher explained they had been through a process to discuss directed time with the Unions. Mel Nathan and Anna Constantinou, Staff Governors, were helping with areas around Staff Voice. Governors were assured that planned changes were for the benefit of both staff and students. Reading time was planned to be an end of day focus and the second line up had now been abandoned. Chris Hyland reminded Governors that any changes were an operational decision for the School. Following further discussion, Mel Nathan said that staff were receptive to having a second form time but were slightly nervous at losing time from their break. The Headteacher recognised that a pragmatic view had to be taken and if the changes didn't work things could be changed again as had happened before. The decisions that had been made would have the least impact on staff and the Headteacher thanked the Committee for their input and thoughts on the proposed changes.

**RESOLVED** to ratify the following policies

- Attendance
- Anti-Bullying,
- Home Learning,
- Curriculum Principles

7. **RESOURCES**

(a) **RECEIVED**

- (i) the Minutes of the meeting of the Resources Committee held 18 May 2022 a copy of which is included in the Minute Book;
- (ii) the Budget 2021 -2022 Outturn Budget and carry forward;

the Budget for 2022 -2023 and the following two years' indicative budgets, copies of which are included in the Minute Book.

**REPORTED** that Chris Hyland said the meeting had focused on the current financial position of the School and Governors were delighted that they were in such a good position financially which was much better than had been anticipated. Chris thanked the SBM, Headteacher and SLT for all their hard work on the budget. The SBM had led a Finance Audit which had been held over several days and had been very thorough. A few minor changes were required but overall things were very good. The Headteacher thanked the SBM and her team and Governors recognised the hard work that had been involved.

**RESOLVED** to

- (A) agree the Budget 2021-22 Outturn Budget and carry forward and confirm the use of Balances;
- (B) ratify the Budget for 2022-23 and Three Year Budget Plan;
- (C) ratify the following policies
  - Health & Safety
  - Fire Safety
  - Complaints
  - Management of Medicines
  - First Aid & Welfare
  - Asbestos
  - Freedom of Information
  - Fixed Term Employment Guidance & Procedure for Termination
  - Grievance Procedure
  - Close Relationships at Work
  - Induction, Probation & Assessment for Support Staff
  - Management of Employee Absence & Ill Health Capability Procedure
  - Redundancy, Redeployment and Reorganisation of School Staff
  - Safer Recruitment
  - Bullying & Harassment
  - Capability Procedure
  - Governors Allowance
  - ICT Acceptable Usage
  - Data Protection

- Privacy Notice – GDPR
- Article 30 May 22
- Article 35 Data Protection Impact Assessment
- Support Staff Appraisal Policy & Procedure
- Whistleblowing
- Code of Conduct;

(D) The GPG be reinstated next academic year to review and ratify policies.

**ACTION: CHAIR/HEADTEACHER**

## 8. CHACE FORWARD PLANNING 2022-23 AND BEYOND

**REPORTED** that

- (a) the DHT presented a chart on screen showing the new planned structure for the School day. It was explained that the morning would remain as it was with registration between 8.38-8.45. Lessons 1 and 2 would remain 50 minutes long. Breaktimes were being reduced to 15 minutes to obtain the extra 10 minutes at the end of the day for a second registration period. There would be no change to directed time. A few timing amendments had been made but there were no curriculum changes and lunchtime remained the same. Hilary Ballantine commented that the plans had changed since the meeting of the Teaching and Learning Committee and she considered it was good that staff's opinions had been listened to. The Headteacher said there was a meeting with some staff planned for tomorrow for further discussion. The Headteacher asked Governors for support around the changes which Governors were happy to give but Chris Hyland pointed out this was an operational decision for the School to make. Governors discussed the conversations that had been held with the unions and pointed out that concerns had been taken into consideration.
- (b) the Chair informed Governors that she had sent them an email earlier today about Member Governor Forum that took place last night. Peter Nathan had presented on the new White Paper and the fact that academisation was on the agenda. She explained that over the next few months Governors would need to look at this and consider what the LA plans were. The process was to be completed by 2030 but was of course this was the current Government's plan and this could change if a new Government came to power. She asked Governors to review the slides she had sent and explained that Peter Nathan would want to meet with her and the Headteacher in due course.

## 9. POLICIES

**RECEIVED** following policies, copies of which are included in the Minute Book and are available to view on GovernorHub.

- Marking and Feedback – following a query from Sharen Furlong it was explained that the acronym DIRT stood for Directed Reflected Time, ie improvement time;
- Private Fund Policy;
- Business Continuity Plan;
- Positive Behaviour for Learning

**NOTED** that the SBM would resend the Positive Behaviour for Learning as it could not be opened

**RESOLVED** to ratify the above policies subject to Governors reading the Positive Behaviour for Learning and not having any queries about it.

## 10. GOVERNOR LEARNING AND DEVELOPMENT OPPORTUNITIES

**REPORTED** that

- (a) Mel Nathan had completed some Improving Outcomes for Children In Need training which had been very useful and interesting;
- (b) The Chair had attended Member Governor Forum and had completed some on line training. She encouraged Governors to undertake some online training and recommended that each of them complete at least one session during the Autumn term. She would be doing Exclusion Training in September. Governors discussed this in depth and determined it would be valuable for each of them to complete full exclusion training asap.

**NOTED** that Governor Training should be booked via the school based booker, Simone Fernandez

<https://www.enfieldpdonline.org.uk/cpd/portal.asp>

## LOCAL AUTHORITY REFERRALS

### 11. GOVERNORS' BRIEFING

**NOTED** the information in the Governors Newsletter, Summer 2022.

### 12. DATES OF FUTURE MEETINGS

**RESOLVED** that the Clerk produce a list of dates to be agreed by the Headteacher and Chair before the end of term.

**ACTION: CLERK**

13. **ANY OTHER BUSINESS**

The Chair wished Alex Christodoulou all the very best in her future career and thanked her for all her hard work during her many years at the School.

The Chair said how sorry she was that Hilary Ballantine was stepping down as a Governor but understood the reasons for her decision. She thanked her for all her dedication and hard work and a presentation was made by the Headteacher. In turn Hilary thanked the SLT and all the Governors for their support and said how much she had enjoyed her time on the Governing Body.

14. **ITEMS TO REMAIN CONFIDENTIAL**

**RESOLVED** that none of the above be considered confidential.

Confirmed and signed at a  
meeting of the Governing  
Body held on the     day  
2022