

# Chace Community School

*A Specialist Technology College*

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Headteacher: Daniel Bruton BA (Hons) NPQH  
31st January 2019

Dear Parent/Carer,

I have arranged a Year 10 GCSE Drama theatre trip for students to see an evening performance of *Education Education* on Thursday 20<sup>th</sup> June 2019 at The Trafalgar Studios, 14 Whitehall, London, SW1A 2DY. This production has been chosen as attendance to theatre trips is an official part of the GCSE Drama course, therefore students must attend organised theatre trips to prepare for their final written exam.

Please find below further details about the trip:

<b>Date</b>	Thursday 20 <sup>th</sup> June 2019
<b>Departure Time</b>	Students to meet at Oakwood Station for a 4:15pm departure. If any student has failed to arrive at Oakwood station by the intended time of departure without contact having been made to Mr Wilson or Ms Findlay then we will assume non-attendance and we will leave without them.
<b>Return Time</b>	We will then travel back to Oakwood after the performance has ended, and upon returning students will be expected to either be collected by parents/carers or have made appropriate arrangements to travel. The play lasts approximately an hour, therefore our estimated arrival time is 9:15pm.
<b>Travel</b>	We will be travelling by tube. Students should bring money with them or Oyster cards to pay for travel. These must be topped up/tickets purchased in advance of the day of the trip.
<b>Price</b>	<b>£19.97</b> which must be paid via ParentPay <b>before 18<sup>th</sup> May 2019. Failure to do this will result in your child being unable to attend this trip.</b> Under the terms of the 1988 Education Act, schools are only allowed to ask for voluntary payments towards extra-curricular activities. No student will be refused a place because they have not made this contribution, however, please contact the school in confidence if you are unable to meet the cost. If there are insufficient voluntary contributions then the visit cannot take place.
<b>How To Pay &amp; Consent</b>	<b>If you would like your child to attend this trip, please email <a href="mailto:trips@chace.enfield.sch.uk">trips@chace.enfield.sch.uk</a>. Miss Sterry will then add the payment to your ParentPay account. There are a limited number of tickets available, therefore attendance will be based on a first come first served basis.</b>  You will also need to complete the consent form which is also on ParentPay.
<b>Other</b>	Students will also need money in order to buy something to eat prior to the performance starting.



Yours faithfully

*A Findlay*

**Ms A Findlay**

**Head of Drama**

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## **Code of Conduct for Students on Educational Visits**

Each student should:

- Observe normal school rules
- Co-operate fully with leaders at all times
- Fulfil any tasks or duties set prior to and during the visit
- Participate fully in all activities and sessions during the visit
- Be punctual at all times
- Not leave group sessions or accommodation without permission
- Always return to the meeting point or accommodation at agreed times
- If granted indirectly supervised time, be in groups of not less than three young people
- Avoid behaviour which might inconvenience others
- Be considerate to others at all times
- Respect all requests and requirements made by staff and accompanying adults
- Behave at all times in a manner which reflects credit on self, to party and to the school.
- Abide by the laws, rules and regulations of the countries and places visited (where applicable).
- Comply with customs and duty-free regulations (where applicable).
- Not purchase or consume alcohol, tobacco products or purchase dangerous articles such as explosives and knives.
- If in doubt on any matter, consult with staff.
- Accept that a full written report of any misconduct will be forwarded to the Headteacher and to your parent(s).