

Chace Community School

A Specialist Technology College

Headteacher: Daniel Bruton BA (Hons) NPQH

Churchbury Lane
Enfield Middlesex
EN1 3HQ

Telephone: 020 8363 7321
Email: chace@chace.enfield.sch.uk
Website: www.chace.enfield.sch.uk



@chacecommunity
chace_community
chace_community

Parents/carers of Year 12 students

15th September 2020

Dear Year 12 parents/carers

It has been a delight to welcome your child into our Sixth Form this week. Students have made such a fantastic start and I am very much looking forward to working closely with them over the next couple of years. I would normally be welcoming you all during our parent information evening this week but am unable to do so due to our Covid-19 restrictions. I have included here some of the key information I would have liked to have shared with you in person which I hope you will find useful.

Timetables, attendance and independent study time

All students should by now have received their timetable. If students are considering any subject changes, they must do this by Friday 27th September, at the very latest. Please do ask to look at their timetables. I will be giving them an extra one to bring home with them – it is handy to have this attached to your fridge or notice board at home so that you can keep an eye on when they are meant to be in lessons. You will notice that their timetables do have some gaps. These are not ‘free’ lessons but time for them study independently. Ordinarily, year 12 would be expected to be in school every morning – regardless of whether or not they have lessons. In order for us to maximise social distancing, students can remain at home if they do not have lessons at the moment. This does mean that they need to be even more organised with their time. Please do monitor how they are using this time – they should be out of bed and beginning their studies from 8.30, for example, even when they do not have to be in school. Students must attend afternoon form time with their form tutor on the afternoons when they have lessons and they should also attend their Key Skills lessons each week. The first couple of Key Skills lessons will be focussed on planning and using independent study time effectively and making the transition from KS4 to KS5 study. If your child is unable to attend school, please do call Mrs Clifford on 020 8352 8254 as soon as possible to inform us of his/her absence.

Expectations

You will, hopefully, by now have read and signed our Sixth Form contract which outlines what we expect from students and what they can expect from us. Please do let me



THE ROYAL SOCIETY
Associate Schools and Colleges



PARTNER SCHOOL

know if your child has not given this to you. Our Dress Code is outlined on our website, along with our other expectations. Prohibited attire will be confiscated and students will be sent home to change if they do not meet dress code requirements. Students had their photos taken on their first day back, which will be available for you to purchase. Very soon, they will be receiving their school ID badge. This must be worn at all times around school for security purposes and they use it to get in and out of the building. Please do remind them that they should swipe in and out by reception daily so that we know when they are in the building.

Sixth Form Facilities

Students are welcome to use their Common Room and the Diner during their break and lunchtimes – they are not allowed to leave the building during these times. Cold food is available to purchase in the diner and vending machine drinks and snacks are available in the Common Room. Whilst students do not have to be on site when they are not in lessons, they are welcome to remain in school to study. They have a dedicated ICT space and can also borrow chromebooks to use whilst at school.

Student Support

Students are in a form group and have a tutor, who is their first port of call should they have any issues. Mrs Clifford is available throughout the day in the Sixth Form office and students are welcome to see her with any concerns. Ms Findlay is responsible for our careers and progressions programme and our school counsellor is available to Sixth Form students should they need her support. I am, of course, also available in the Sixth Form office. Staff email addresses consist of our surname@chace.enfield.sch.uk – students and parents are welcome to email the Sixth Form team or your child's subject teachers if you do have any questions.

Home-School Contact

You will be receiving a report summarising your child's progress at the end of each term, along with some targets for students to work on in order to improve. Our annual parents evening for year 12 takes place in November. We do not yet know how this will be organised this year but will keep you informed about this. Please do not hesitate to contact your child's tutor or myself if you have any concerns or questions in the meantime.

I apologise for the length of this letter and very much appreciate you taking the time to read it – hopefully we will be able to catch up in person soon.

Yours sincerely



Ms A Christodoulou

Assistant Headteacher – Post 16 Studies

Chace Community School

A Specialist Technology College

Headteacher: Daniel Bruton BA (Hons) NPQH

Churchbury Lane
Enfield Middlesex
EN1 3HQ

Telephone:

020 8363 7321

Email:

chace@chace.enfield.sch.uk

Website:

www.chace.enfield.sch.uk



@chacecommunity



chace_community



chace_community

