

Headteacher: T Douglas BA (Hons) MA NPQH



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April 2022

Dear Parent/Carer

Cashless Catering System

We operate a cashless catering payment system linked to your child's Oyster card primarily to ensure that the money you allow your child to have for purchasing lunch or a snack is used for that purpose. There are many benefits including:

1. The money you allow your child to have is used for meals.
2. A daily spend limit can be put on your child's account to ensure that they only spend the appropriate amount each day – currently a default limit of £2.50 is placed on the card. If you wish to change this limit please ensure you complete the cashless catering – daily spend limit form on line.
3. It provides a considerably quicker service and reduces queues.
4. If your child is entitled to free school meals no-one is aware of this.
5. As there is no dinner money value stored on the card (it is held on the school computer) should your child lose the card it can be replaced with no loss of money after the time of reporting the loss.

Your child should register their oyster card on our system on their first day here in September so please ensure you have applied for one on the following link and that they bring it with them on that day -
<https://photocard.tfl.gov.uk/tfl/showLogon.do?selection=1115>

Our cashless catering system is linked to 'ParentPay', an online payment system which enables you to top up your child's allowance to the school as well as make other payments such as trips. You will be given your username and password with instructions of how to log in and top up your child's oyster card in the first two weeks of July. We recommend a first minimum payment of £30.00.

ParentPay is also the system we use to send correspondence home to parents so it is vital that you register your account and use an email address that you check regularly.

If your child is entitled to free school meals, they will still need an oyster card as the free school meal allowance will be added to his/her oyster card each day.

If you have any questions please phone the Finance Department on 020 8352 8221.

Yours sincerely



Ms T Douglas
Headteacher